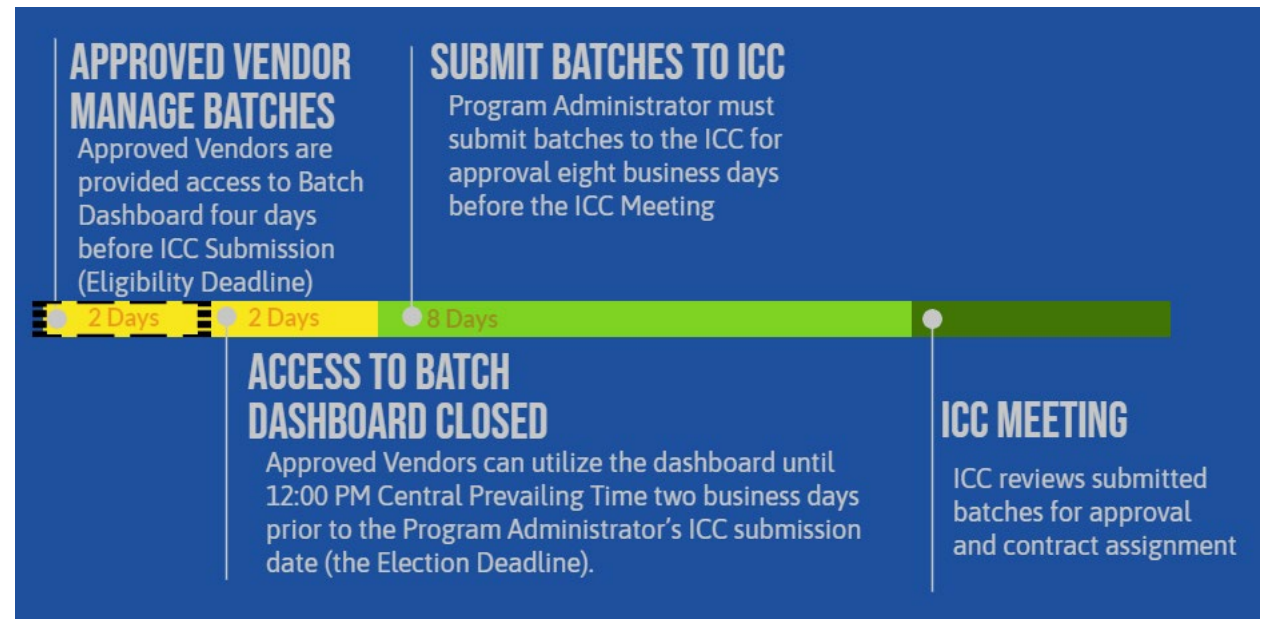# Application Batching

InClime

December 16th, 2020

Introduction

- The Program Administrator has created a new dashboard to allow Approved Vendors to actively manage the batching of their project applications prior to each ICC Submission

- This dashboard was created to implement the new batching process outlined in the announcement from July 1, 2020

- The Program Administrator must submit batches to the ICC for approval eight business days prior to the ICC meeting

- Four business days prior to the Program Administrator's date of submission to the ICC (the Eligibility Deadline) all Approved Vendors will be permitted to access this dashboard to actively manage the batching of their applications

- Approved Vendors can utilize the dashboard until 12:00 PM Central Prevailing Time two business days prior to the Program Administrator's ICC submission date (the Election Deadline).

APPROVED VENDOR MANAGE BATCHES
Approved Vendors are provided access to Batch Dashboard four days before ICC Submission (Eligibility Deadline)

SUBMIT BATCHES TO ICC
Program Administrator must submit batches to the ICC for approval eight business days before the ICC Meeting

2 Days   2 Days   8 Days

ACCESS TO BATCH DASHBOARD CLOSED
Approved Vendors can utilize the dashboard until 12:00 PM Central Prevailing Time two business days prior to the Program Administrator's ICC submission date (the Election Deadline).

ICC MEETING
ICC reviews submitted batches for approval and contract assignment

- An auto-email will be sent at 9:00 AM Central Prevailing Time on the Eligibility Deadline to all Approved Vendors with applications eligible to be submitted to the ICC informing them of the of the opening of the dashboard
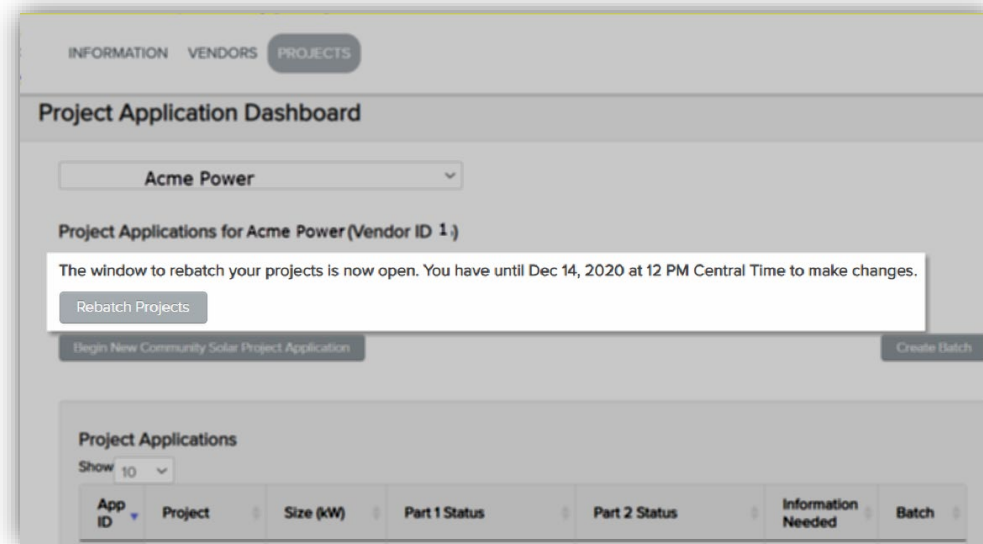
Application Batching

Application Batching

- Approved Vendors can navigate to the new dashboard by logging into the portal: https://portal.illinoisabp.com/
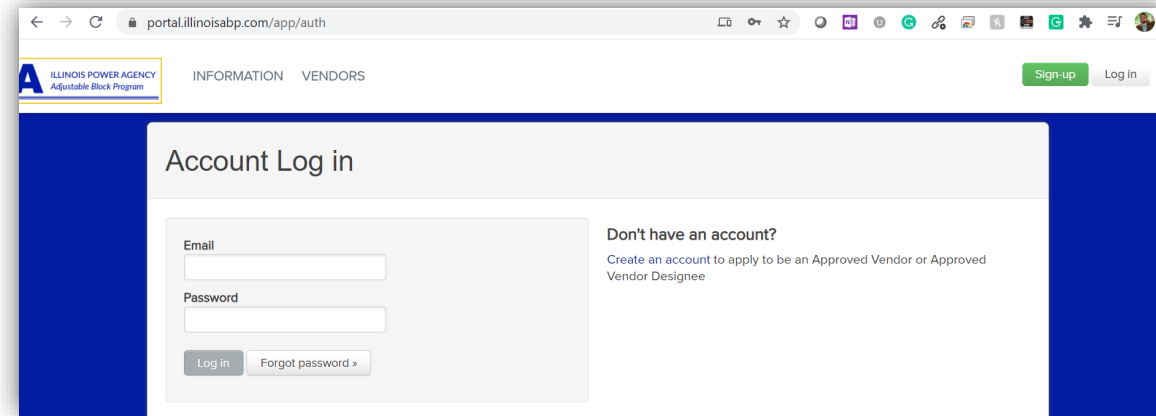
- From the Projects tab select the [Rebatch Projects] button

- This button will only be visible between the Eligibility Deadline and the Election Deadline

Application Batching

Approved Vendors can actively manage the batching of their project applications two different ways:
- By Project
- By Batch

Rebatch Project Applications

Vendor: Acme Power

Please use this dashboard to actively manage the batching of your project applications for submission to the ICC. Batches actively managed and shaped at the Approved Vendor's direction must be at least 100 kW and no more than 2 MW in size to be submitted to the ICC for approval. You may also use this dashboard to hold back a Part I application from submission to the ICC.

Approved Vendors may make the election to hold back a Part I verified application from submission to the ICC no more than twice for any given project application. After the second election, that application may no longer be held back and will be placed into a batch and submitted to the ICC for approval on a rolling basis.

Eligible Projects to Rebatch or Withhold - by Project

Show Rebatching by Project

Eligible Batches to Rebatch - by Batch

Show Rebatching by Batch

Application Batching

- At anytime an Approved Vendor can download the Completed Batch Changes report from the [Completed Batch Changes] button in the upper right-hand corner of the Rebatch Project Applications dashboard

- This will provide a historical record of all batch changes
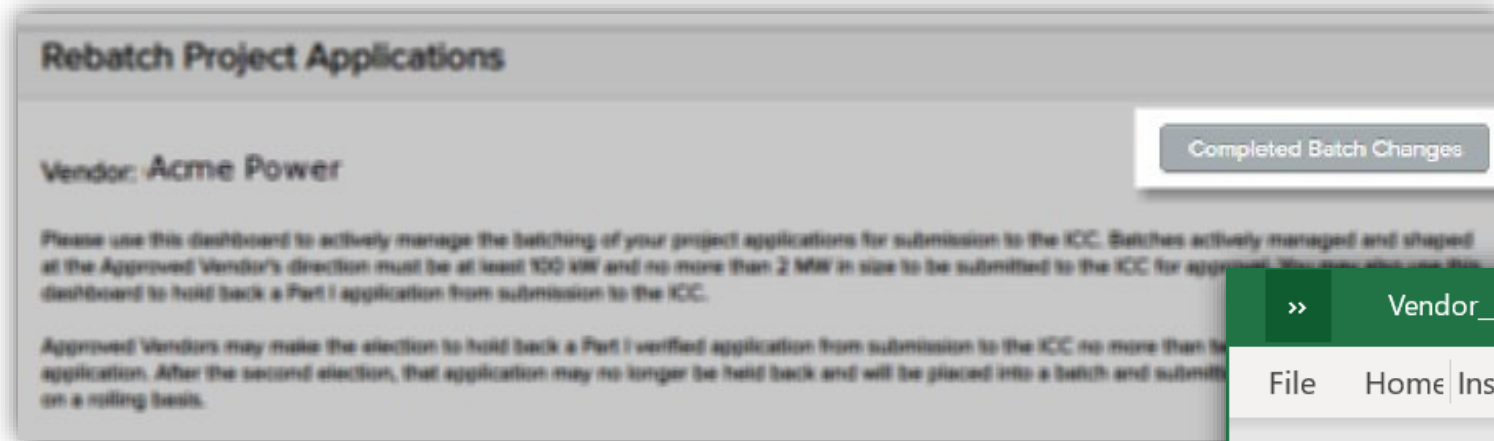
- The Completed Batch Changes Report will be downloaded as a CSV file

Managing Batches on a Batch Level

Application Batching by Batch

Rebatch Project Applications

Vendor: Acme Power

Please use this dashboard to actively manage the batching of your project applications for submission to the ICC. Batches actively managed and shaped at the Approved Vendor's direction must be at least 100 kW and no more than 2 MW in size to be submitted to the ICC for approval. You may also use this dashboard to hold back a Part I application from submission to the ICC.

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Eligible Projects to Rebatch or Withhold - by Project

Show Rebatching by Project

Eligible Batches to Rebatch - by Batch

Show Rebatching by Batch

Managing Batches on a Batch Level

- To manage batches, the Approved Vendor should select the [Show Rebatching by Batch] button from the "Rebatch Project Applications" dashboard to access a list of all Approved Batches

Eligible Batches to Rebatch - by Batch

Hide Rebatching by Batch

Batch ID	Batch Status	Total Batch Size (kW)	Move to Different Batch
1106	Approved	2,000.00 kW	-- Select Batch --
1110	Approved	2,000.00 kW	-- Select Batch --
1112	Approved	2,000.00 kW	-- Select Batch --
1124	Approved	2,000.00 kW	-- Select Batch --
1125	Approved	2,000.00 kW	-- Select Batch --
1128	Approved	900.00 kW	Select Batch
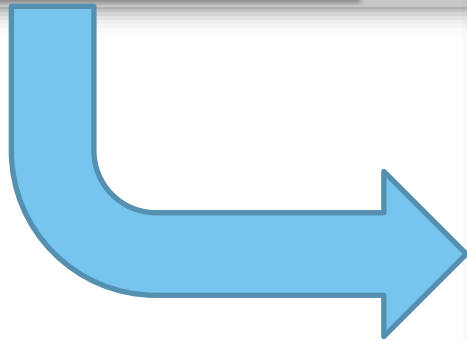
Application Batching by Batch

Managing Batches on a Batch Level

- Approved Vendors can use the Rebatching Dashboard feature to consolidate existing batches into batches of 100 kW or more

- To consolidate one batch into another, select the new batch ID in the "Move to Different Batch" column

- Select "Submit Rebatching Changes" at the bottom of the dashboard to complete the change

Application Batching by Batch

Managing Batches on a Batch Level

- Your batch changes are set to a Pending status. You must Submit your Batch Changes for these changes to take effect. On the Main Rebatch Project Applications screen, select "Submit Batch Changes" to confirm your change

- Once the changes are confirmed by selecting the "Submit Batch Changes" button, a confirmation will be displayed

Managing Batches on a Project Level

Application Batching by Project

Managing Batches on a Project Level

- To manage batches on a project level, the Approved Vendor should access the Rebatch Project Applications page by selecting the [Rebatch Projects] button from the Project Application Dashboard

Application Batching by Project

Rebatch Project Applications

Vendor: Acme Power

Please use this dashboard to actively manage the batching of your project applications for submission to the ICC. Batches actively managed and shaped at the Approved Vendor's direction must be at least 100 kW and no more than 2 MW in size to be submitted to the ICC for approval. You may also use this dashboard to hold back a Part I application from submission to the ICC.

Approved Vendors may make the election to hold back a Part I verified application from submission to the ICC no more than twice for any given project application. After the second election, that application may no longer be held back and will be placed into a batch and submitted to the ICC for approval on a rolling basis.

Eligible Projects to Rebatch or Withhold - by Project

Show Rebatching by Project

Eligible Batches to Rebatch - by Batch

Show Rebatching by Batch

Managing Batches on a Project Level

- From the Rebatch Project Applications page, select the [Show Rebatching by Project] button.

Eligible Projects to Rebatch or Withhold - by Project

Hide Rebatching by Project

Show [10 ∨]

App ID ▼	Batch ID	Batch Status	Project Size (kW)	Total Batch Size (kW)	Withhold Project	Add to New Batch	Move to Different Batch
36:	414	Approved	1,992.00 kW	1,992.00 kW	☐	☐	-- Select Batch -- ∨
91	379	Approved	1,980.00 kW	1,980.00 kW	☐	☐	-- Select Batch -- ∨
26:	390	Approved	1,000.00 kW	1,000.00 kW	☐	☐	-- Select Batch -- ∨
Search	Search B	Search Bat	Search Pro	Search Ba	Search	Search	Search

Showing 1 to 3 of 3 entries

Previous [1] Next

Submit Rebatching Changes

This will display a list of all Part I applications that were verified prior to the Eligibility Deadline

Application Batching by Project

Managing Batches on a Project Level: Withholding Projects

a. To withhold a project from ICC submission, check the box in the "Withhold Project" column for a given project

b. Select [Submit Rebatching Changes] at the bottom of the dashboard

c. On the next screen, select [Submit Batching Changes] to confirm your change

Application Batching by Project

Managing Batches on a Project Level: Create a New Batch or Projects

a. To create a new batch of projects, from the List of eligible Projects to Rebatch, the Approved Vendor should select 100 kW or more of projects in the "Add to New Batch" column

b. Once at least 100 kW is selected, the Approved Vendor can select the [Submit Rebatching Changes] button to create a new batch

c. The new batch will be assigned a unique batch ID for submission to the ICC

d. On the next screen, click "Submit Batching Changes" to confirm your change

Application Batching by Project

Managing Batches on a Project Level: Move Projects to an Existing Batch

a. To add an eligible project to an existing batch the Approved Vendor will select the existing batch ID from the dropdown in the "Move to Different Batch" column

b. Only Batch IDs of Approved batches will appear in this dropdown menu. Select the [Submit Rebatching Changes] button at the bottom of the dashboard to complete the change. On the next screen, select the "Submit Batching Changes" button to confirm your change

Adjustable Block
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