

New Information on Disclosure Form Uploads and Informational Webinars

June 17, 2022

Transition Updates

- **Disclosure Form Generation During Application Pause**
 - During Program transition and as it develops a new, enhanced ABP portal, Energy Solutions, the new Program Administrator, will be offering a work-around option for generating Disclosure Forms via SharePoint during the transition. This will allow Approved Vendors and their Designees to provide bulk Disclosure Form data to Energy Solutions during the application pause, allowing AVs and Designees to maintain customer/subscriber enrollment flow, and acting as a triage option until the CSV and API functionalities are operable in the new portal.
 - Details on the mechanics of this process and how to utilize this approach will be announced next week.
- **Portal Changes & Webinars**
 - Energy Solutions plans to host an initial series of two webinars to demonstrate and answer questions regarding key processes during the transition period, including orientation to the new ABP portal, annual report submission, new Program Administrator points of contact, and more. The webinars, which will be recorded, will be held on the following dates:
 - Tuesday, June 28th from 2-3PM CT
 - Wednesday, July 6th from 3-4PM CT
 - Additionally, a how-to guide will be provided to help Approved Vendors submit Annual Reports due July 15, 2022. This guide will be released in conjunction with the previously mentioned webinars.
 - More detailed agendas and registration information for these webinars will be published next week.

As part of the Program Administrator transition, please keep in mind that the IPA is placing a temporary pause on all ABP applications beginning July 1, 2022 through September 1, 2022. All transition updates can be found on the [ABP Transition Hub webpage](#).

For any transition-related questions and inquiries, please contact the IPA at IPA.ContactUs@illinois.gov.

For application or Program specific questions and inquiries, please contact admin@illinoisabp.com.

General Program Updates

- **Approved Vendor Annual Report Opening July 5, 2022**

*Annual Reports will open on **July 5, 2022** and will be completed via secure SharePoint folders. Invitations to folders will be sent to the **email address on file for each AV in their Approved Vendor application. Please check your inbox on July 5th for a link to the folder for the Annual Report.** Annual Reports are due on **July 15th**. Further instructions on the Annual Report submission process will be forthcoming in a how-to guide.*
- **Community Driven Community Solar Applications Received to Date and Scoring**

CDCS applications are now closed. A total of 6 applications (15.5 MW total) were submitted, and projects will be reviewed for compliance with Program requirements and scored per the criteria outlined in Section 1.F of the [Program Guidebook](#) in the near future. More information to come on the ranking of these projects after review and scoring is complete.
- **Public Schools Applications Received to Date and Project Acceptance**

As of June 13, 2022, the Program did not exceed the allotted capacity for Tier 1, Tier 2, and EJ community schools, meaning that all public schools applications that are received prior to the July 1, 2022 application pause will be accepted on a first-come-first-served basis regardless of a school's Tier/EJ community status. More information on this can be found in Section 1.G of the [Program Guidebook](#).