

**From:** [Tony Janowski](#)  
**To:** [IPA.Solar](#)  
**Subject:** [External] Stakeholder Feedback for IPA Program Guidebook Comments from the Mid America Carpenters Regional Council expanding Carpenter and "Pile Driver category to Certified Transcripts of Payroll ("CTPs") per IPA plan  
**Date:** Monday, April 3, 2023 17:35:05  
**Attachments:** [REDACTED]

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Good afternoon IPA,

After reviewing the Illinois Power Agency draft program guidebook for the Illinois Shines program for stakeholder feedback due April 3<sup>rd</sup>, 2023. The "Carpenter" and "Pile Driver" category are not identified in the current IPA program draft plan when completing the Certified Transcripts of Payroll. The IPA draft plan as noted currently only identifies three trades page 85 of the "Redline Version" working on solar developments which is incorrect. The "Carpenter" and "Pile Driver" language would need to be inserted and identified tasks when completing the 'CTP's. The following revisions to the Certified Transcripts of Payroll ("CTPs") would include the Carpenters and Pile Driver categories into the program guidebook so there is concise direction for the Approved Vendors and their Designees.

The Illinois Power Agency draft program guidebook would need to expand the different distinctions due to multiple roles as such the closest category that applies to the work performed should be used.

Here is the recommendation to include the following:

- Use "Electrician" tasks related to electrical work under the Illinois Commerce Commission definition of "Install".
  - Use "Operating Engineer" if performing work with heavy machinery.
  - Use of "Pile Driver" would be used for layout and installing the solar piles into the ground.
  - Use of the "Carpenter" if working on fence layout, concrete forming, installation of the racking structures, all tracker assemblies, system mechanical fasteners and alignment, and the installation of the solar panel /photovoltaic in its entirety to the racking components or system. Structural upgrades to buildings or roof systems, including but not limited to, installation or replacement of joists, purlins, beams, laminated beams, ledger bolts, ledgers, expansion joints, sheeting, and applying or replacing of roofing materials.
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- Use “Laborer” for jobsite tasks related to clean up,

IPA Communication:

Reminder: Stakeholder Feedback on Program Guidebook Deadline – April 3, 2023

**On March 14, 2023, the Illinois Power Agency released a draft Program Guidebook for the Illinois Shines program for stakeholder feedback.**

**Both [a clean version of the draft](#) as well as a [redline comparison](#) between the October 18, 2022 (current Program Guidebook) and March 14, 2023, versions can be found at the Program website’s [Resources](#) page. This draft Guidebook will undergo stakeholder feedback, and the Agency will review comments submitted, and on April 17, 2023, will release a final version of the Guidebook, 45 days in advance of the start of the 2023-24 Program Year, which commences on June 1, 2023. Comments are due April 3, 2023, and should be emailed to [IPA.Solar@illinois.gov](mailto:IPA.Solar@illinois.gov).**

**Please note: changes to Program requirements via edits to the Program Guidebook as published on April 17, 2023 will not take effect until June 1, 2023.**

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Mid-America Carpenters Regional Council

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