



# Part I and II Application Timeline

**Presented By:**

**Jess Blue**

**Community Solar Sector Strategist**

# Project Application Timeline

1

Customer Disclosure Form

2

Customer Contract

3

Part I Application Submitted

4

Batch Submitted & Approved

5

REC Contract Executed

6

Project Installed & Energized

7

GATS/M-RETS Registration Submitted & Approved

8

Part II Application Submitted & Approved

9

Payment issued to Vendor/Ongoing Requirements

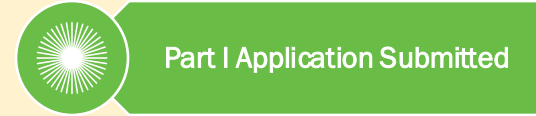
# Disclosure Form & Program Brochure



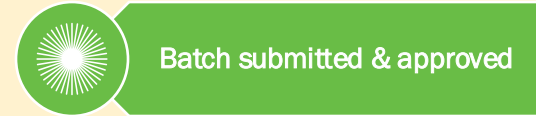
Customer Disclosure Form



Customer Contract



Part I Application Submitted



Batch submitted & approved



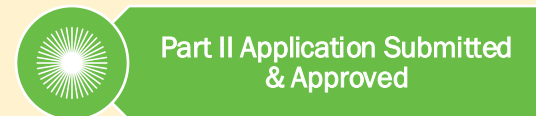
REC Contract Executed



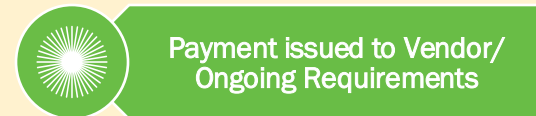
Project installed & energized



GATS/M-RETS Registration Submitted & Approved



Part II Application Submitted & Approved



Payment issued to Vendor/Ongoing Requirements

The Disclosure Form must be completed and provided to the customer for signature prior to contract execution

1. Contact information
2. Information on pricing, payment amount and timing, and fees
3. Information on REC incentive payments, including amount of the expected payment and how much is passed on to the customer
4. Information on the solar project itself, including installation, design, and efficiency
5. Information on net metering
6. Information on maintenance, warranties, and guarantees
7. Information on what happens if the customer moves
8. Information on early termination or completion of the contract (for lease and PPA)
9. Estimates of the value of electricity produced by the project and estimated savings

**Illinois Shines** | **IPA**  
ILLINOIS POWER AGENCY

**Illinois Shines Solar Project Purchase Disclosure Form**  
Solar Project Purchase Disclosure Form - ID# 457919

Illinois Shines is a state solar incentive program. An installer or other vendor is required to provide you with this disclosure form so that you have accurate information about the solar project, including its size, cost, operations, warranties, and financial benefits. More information about Illinois Shines is available at [www.illinoisshines.com](http://www.illinoisshines.com) and a guide to understanding your disclosure form is available at <https://illinoisshines.com/consumer-protection/disclosure-form-resources>. Another state solar incentive program, Illinois Solar for All, is available for income-eligible customers and includes savings guarantees (visit [www.illinoisSFA.com](http://www.illinoisSFA.com) for more information).

This form is not a substitute for your contract. Carefully read your contract before signing. You may want to compare offers from multiple installers or Approved Vendors. You should take whatever time you need to shop around and to fully understand the contract before signing.

You may rescind your installation contract and receive a refund of any deposit by contacting the project seller within the period allowed by your contract or law, which cannot be less than three calendar days.

If you are unable to resolve a complaint with your installer or Approved Vendor, you may contact the Illinois Shines Program Administrator by emailing [complaints@illinoisshines.com](mailto:complaints@illinoisshines.com) or by calling (877) 708-3456. If you have been subject to fraudulent or deceptive sales practices, the Consumer Protection Division of the Illinois Attorney General's office may also be able to help; call (800) 243-0618 or visit <https://illinoistattorneygeneral.gov/File-A-Complaint>.

Contact Information	
<b>Customer Information</b>	<b>Approved Vendor</b>
Name: Julie Hurewitz	Legal Name: ABC Solar Company LLC
Address: 123 Illinois Street Chicago Illinois 60007	Marketing Name: ABC Solar Company
Phone: 123-456-7890	Address: 123 AV Address St Chicago IL 60007
Email: <a href="mailto:jhew@illinoisabp.com">jhew@illinoisabp.com</a>	Phone: 1234567890
Service utility: ComEd	Email: <a href="mailto:admin@illinoisabp.com">admin@illinoisabp.com</a>
Customer type: Residential/Small Commercial	

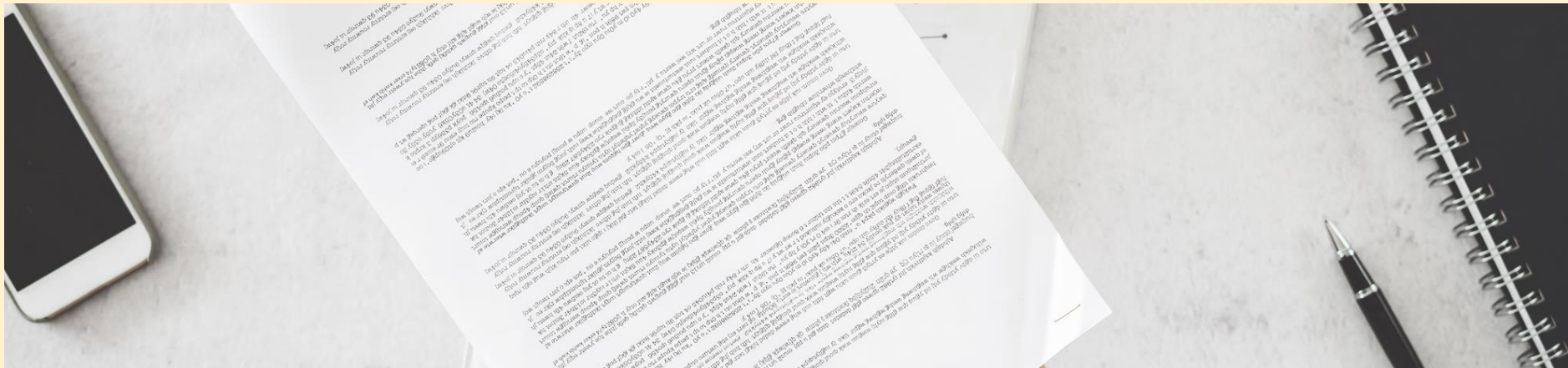
Project Seller	
Legal Name: ABC Solar Company LLC	
Marketing Name: ABC Solar Company	
Address: 123 AV Address St Chicago IL 60007	
Phone: 1234567890	
Email: <a href="mailto:admin@illinoisabp.com">admin@illinoisabp.com</a>	

Project Installer — Your installer will be one of the following:	
#1	null d/b/a Installer 1
#2	null d/b/a Installer 2
#3	null d/b/a Installer 3

**Illinois Shines** | **IPA**  
Illinois Shines Program Administrator [admin@illinoisabp.com](mailto:admin@illinoisabp.com) • (877) 783-1820  
Page 3 of 7

# Customer Contract

- Customer Contract information must be consistent with the Disclosure Form
- All customer contracts must include the applicable minimum contract requirements
- The Disclosure Form should always precede the execution of the customer contract
- For Community Solar (CS) projects, Disclosure Forms and contracts do not need to be signed by the system subscribers prior to Part I submission



# Part I Application

- The Part I application is typically completed during the system design phase and submitted on the Illinois Shines portal. Applications that are successfully verified by the Program Administrator will be sent to the Illinois Commerce Commission (ICC) as part of a batch
- A completed (customer-signed) Disclosure Form is required to start a Part I application for Distributed Generation (DG) projects

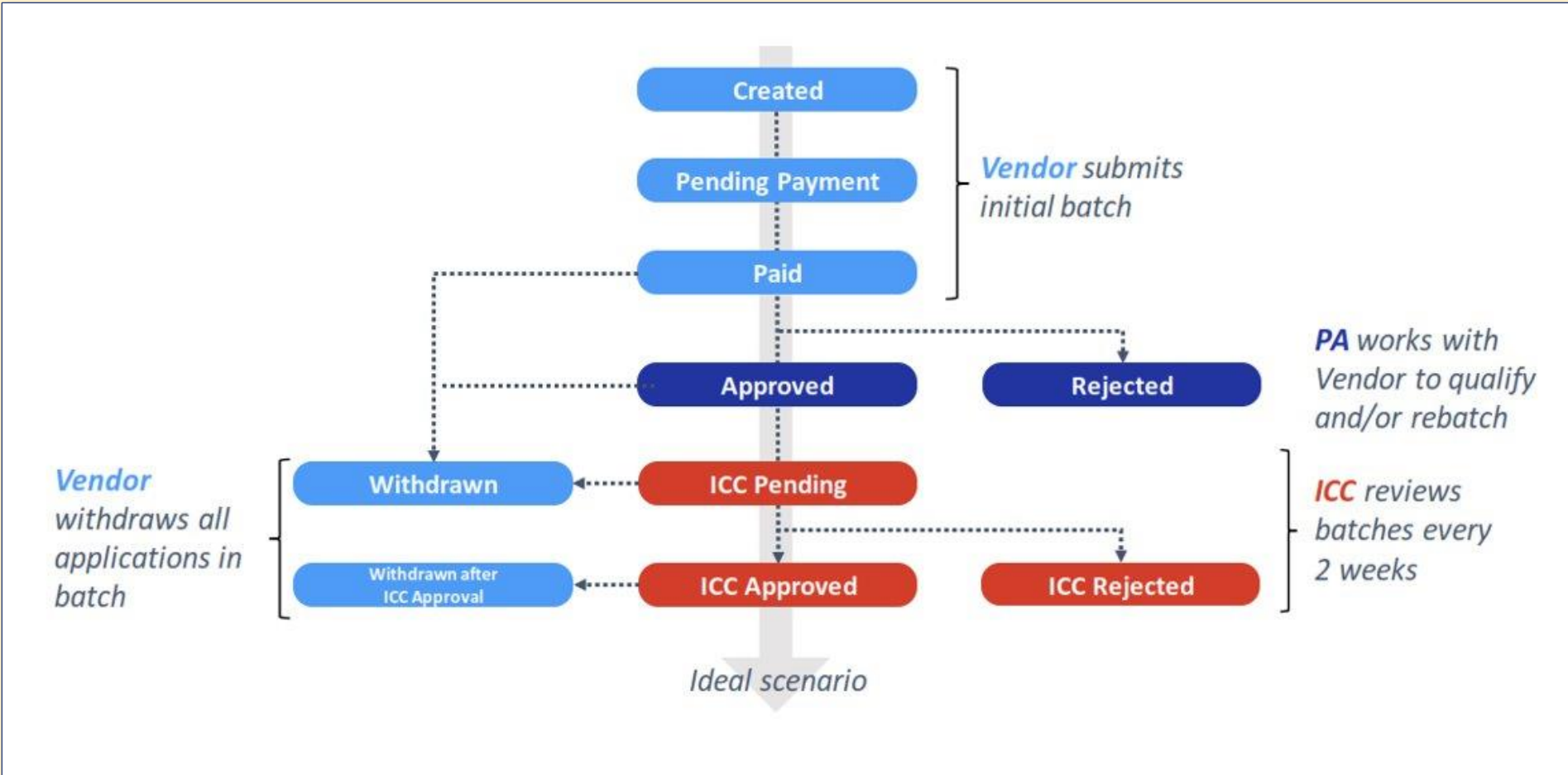
## Part I Application Includes:

- System design and size specifications
- Site control requirements
- Expected REC payment calculations
- Supplemental documents

**Please Note:** Submitting your Part I application does not trigger review of the application. You must batch the project and pay for the batch to initiate Part I application review

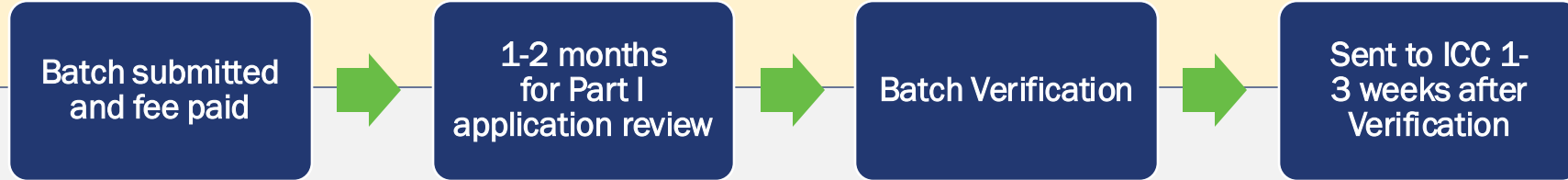


# Batch Submission Process



-  Customer Disclosure Form
-  Customer Contract
-  Part I Application Submitted
-  Batch submitted & approved
-  REC Contract Executed
-  Project installed & energized
-  GATS/M-RETS Registration Submitted & Approved
-  Part II Application Submitted & Approved
-  Payment issued to Vendor/ Ongoing Requirements

# Batch Review Process

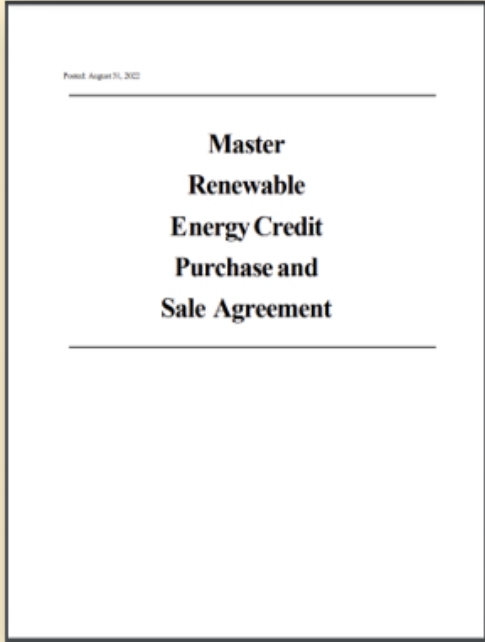


- The batch of projects goes before the ICC for approval at the ICC open meeting
- The batch is submitted to the ICC at least 8 days prior to the ICC meeting at which they will be considered for approval
- The ICC meets approximately every 2 weeks

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	SPI 5	6	7
8	9	10	11	12	13	14
15	16	17	18	CHI 19	20	21



# REC Contract



- The purchase of Renewable Energy Credits, or **RECs**, by utilities (Buyers) from Approved Vendors (Sellers) is how renewable energy production is incentivized in the Illinois Shines program; 1 REC equals one megawatt hour (“MWh”) of generation
- The REC contract is an agreement between a specific utility and the Approved Vendor
- 15-Year REC Delivery Contract for DG projects, and CDCS projects. 20-Year contract for TCS projects. EEC project contracts receive the contract length of the corresponding category
- Within 30 business days of the ICC approving the contract (Product Order), collateral constituting 5% of the value of a system’s REC Contract must be paid





# Project Installation and Energization

- Distributed Generation projects will be given up to 18 months from the Trade Date to be developed and energized; Community Solar projects will be given 24 months from the Trade Date to be developed, energized, and demonstrate that they have sufficient subscribers
- Certain extensions may be granted; extensions and details around them can be found in the REC Contract



# GATS or M-RETS Registration



- Once a project is energized, Approved Vendors need to register the system with either GATs or M-RETS and create an irrevocable standing order
- M-RETS and GATs are two tracking registry systems used to track REC creation, transfer, and retirement
- Every Approved Vendor is required to have an account with at least one of these registries
- The Approved Vendor will need to enter generation into the registry system as frequently as monthly, and at least once annually



# Part II Application

- The Part II application is completed to confirm the project's final specifications after the batch is ICC-approved and the project has been built and energized
- For Community Solar projects, the submission of the Part II application also includes the submission of the Disclosure Forms associated with the system subscribers
- The application consists of uploading information verifying completion of the project and confirming that the specifications have not changed from the Part I application or updating changed information

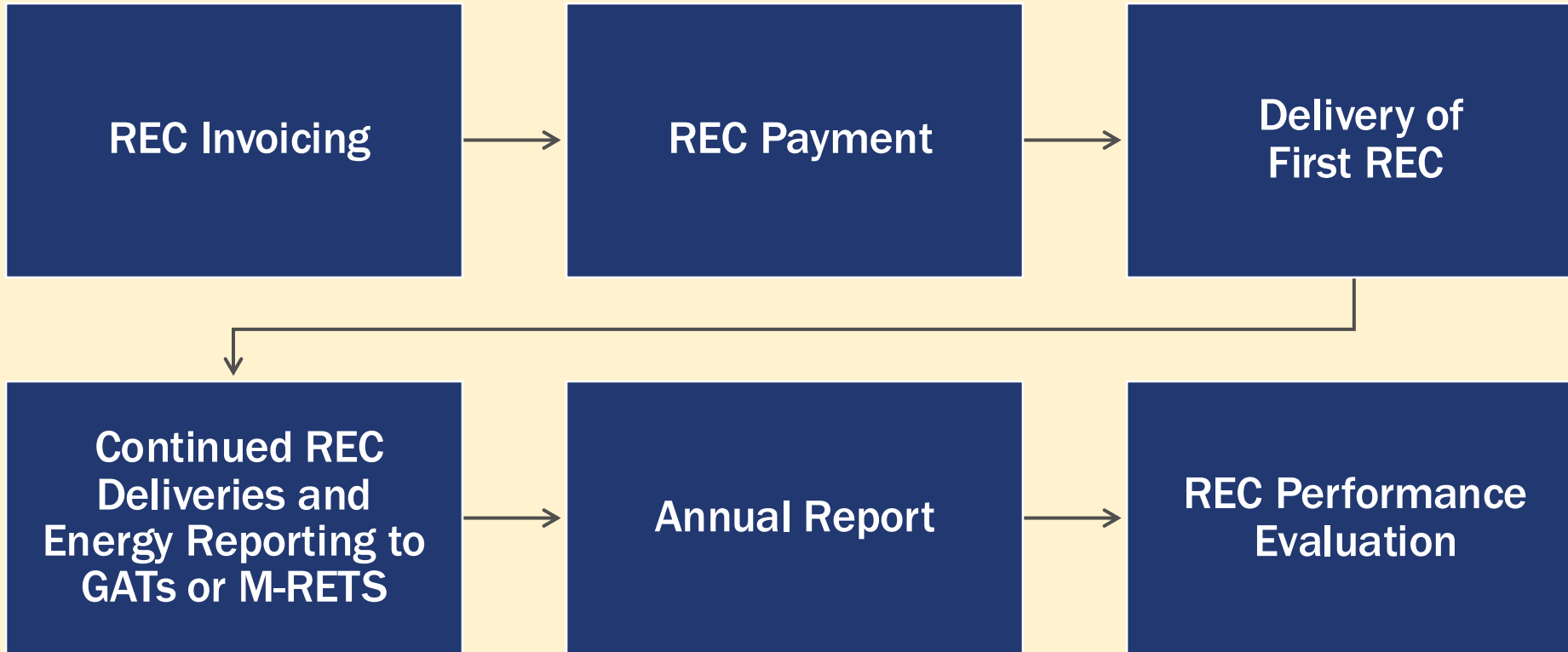


# Payment Issued and Ongoing Requirements

Contract	Delivery Term	Category	Payment Structure
2022 15-Year REC Delivery Contract	15 years	Small DG	100% upfront at Energization
		Large DG	15% upfront payment at Energization and the remainder ratably over 6 years
		CDCS	
2022 20-Year REC Delivery Contract	20 years	TCS	Pay-as-deliver: <ul style="list-style-type: none"> <li>• If CS (Traditional or on Public Schools) adjust biannually based on subscription info in bi-annual reports</li> <li>• If DG on Public Schools, no biannual adjustment</li> </ul>
		DG or CS on Public Schools	



# Payment Issued and Ongoing Requirements



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Ongoing Requirements

# Thank you for watching!

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## For questions or assistance:

Email: [admin@illinoisshines.com](mailto:admin@illinoisshines.com)

Phone Number: (877) 783-1820

